

# Run My AAR

Undergraduate students can run an Academic Advisement Report (AAR) to track degree progress and assist with enrollment planning.

1. From your Student Center click on the other academics drop down, select Academic Requirement, and click the go button.






The screenshot displays a student portal interface. On the left, under the 'Academics' header, there is a search bar and a list of links: Search, Plan, Enroll, My Academics, and a dropdown menu labeled 'Academic Requir...'. The dropdown menu is open, showing options: Academic Planner, Academic Requirement (highlighted with a blue arrow), Apply for Graduation, Class Schedule, Course History, Degree Progress Report, Enrollment Verification, Enrollment: Add, Enrollment: Drop, Enrollment: Edit, Grades, Transcript: Request Of, Transcript: View Unoffic, Transfer Credit: Report, What-if Report, and other academic... Below this is a 'Financial Aid' section with links for View Financial Aid, Accept/Decline Awards, and Scholarships, and another dropdown menu labeled 'other financial...'. The main content area features a 'Deadlines' section with a 'This Week's Schedule' table. The table has two columns: 'Class' and 'Schedule'. One row is visible: ART 109-003 LAB (75609) with a schedule of TuTh 9:15AM - 12:05PM in Pub Affairs/Art West Rm 108. Below the table are links for 'weekly schedule' and 'enrollment shopping cart'. To the right of the table is a 'SEARCH FOR CLASSES' button. Further right is a sidebar with sections: Holds (No Holds), To Do List (No To Do's), Enrollment Dates (Open Enrollment Dates), Advisor (Program Advisor, details), and Need Help? (Help Documents). At the bottom, an 'Account Summary' section shows a balance of 2,841.00, with a breakdown of Due Now (2,841.00) and Future Due (0.00), and a note: '\*\* You have a past due balance of 2,841.00. \*\*'. It also states 'Currency used is US Dollar.' and includes a warning about late fees.


Class	Schedule
ART 109-003 LAB (75609)	TuTh 9:15AM - 12:05PM Pub Affairs/Art West Rm 108


**Account Summary**  
You owe 2,841.00.  
■ Due Now 2,841.00  
■ Future Due 0.00  
\*\* You have a past due balance of 2,841.00. \*\*  
Currency used is US Dollar.

Know your due dates and deadlines! Missing a deadline could be costly. A monthly late fee of 21% per annum (1.75% per month or \$10, whichever is greater) will be assessed at the beginning of the month on past-due balances. Unpaid account balances may be sent to an outside collection agency.






## Run My AAR

The status icons make it easy to identify if a class is  Incomplete,  Repeated,  Taken,  In Progress, or  Planned.

Requirements that have been fulfilled display collapsed. You can expand these items by clicking on the  icon.

Requirements that are Not Satisfied display expanded. You can collapse these items by clicking on the  icon.

collapse all
expand all
original report



 Incomplete
 Repeat
 Taken
 In Progress
 Planned



▼ General Undergraduate Baccalaureate Degree Requirements

**Not Satisfied:** General Degree Requirements

Degree Requirements

**Not Satisfied:** Degree Requirements











 GPA minimum 

 Total Credits 



**Not Satisfied:** You must complete a minimum of 128 credits. (Associate & BA)

- Units: 128.00 required, 105.00 taken, 23.00 needed

The following courses were used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
ACCT 205	<a href="#">Intro to Financial Accounting</a>	3.00	Fall 2007	B+	
ACCT 206	<a href="#">Intro to Managerial Account</a>	3.00	Spring 2008	A	
ANTH 294	<a href="#">Workshop (CAT I: Multicultural Exp Trng)</a>	1.00	Summer 2007	P	
ANTH 294	<a href="#">Workshop (CAT II: Stereo Cult Diversity)</a>	1.00	Summer 2007	P	
ANTH 294	<a href="#">Workshop (CAT III:Native Amer,Mex,Latino)</a>	1.00	Summer 2007	P	
ART 100	<a href="#">Introduction to Art</a>	3.00	Summer 2008	A-	
ART 109	<a href="#">Foundation Drawing</a>	3.00	Fall 2009		
ARTHIST 102	<a href="#">Survey of Western Art II</a>	3.00	Fall 2008	A	
BIOL 100	<a href="#">Concepts of Biology</a>	4.00	Spring 2007	A+	
BUSCOM 201	<a href="#">Business Communication</a>	3.00	Fall 2008	A	

View All
First
1-10 of 30
Last

 Residency 

# Run My AAR

- To add a class to your planner from your Academic Advisement Report, select a course you need to complete.

▼ **Area I core course in literature**  
**Not Satisfied:** Area I core course in literature

- Courses: 1 required, 0 taken, 1 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
ENGL #00XFC1	transfer				
ENGL 216	<a href="#">Cultural Exchange in Trans Lit</a>	3.00	fall, spring, or both		
ENGL 257	<a href="#">Western World Literature</a>	3.00	fall only		
ENGL 258	<a href="#">Western World Literature</a> ←	3.00	spring only		
ENGL 267	<a href="#">Survey of British Lit to 1790</a>	3.00	fall only		
ENGL 268	<a href="#">Surv British Lit: 1790 to Pres</a>	3.00	spring only		
ENGL 277	<a href="#">Surv Amer Lit: Beg to Cvl War</a>	3.00	fall, spring, or both		
ENGL 278	<a href="#">Surv Amer Lit: Cvl War to Pres</a>	3.00	fall, spring, or both		

View All First 1-8 of 8 Last

- Click Add to Planner

ENGL 257 - Western World Literature

**Course Detail**

Career	Undergraduate	<a href="#">view class sections</a>
Units	3.00	<a href="#">add to planner</a> ↑
Grading Basis	REGULAR	
Course Components	Lecture Required	

**Enrollment Information**

Typically Offered	fall only
Enrollment Requirement	Prerequisite: ENGL 102

**Description**

ENGL 257 WESTERN WORLD LITERATURE (3-0-3)(F)(Area I). Introduction to writings of the great minds in the Western tradition which have shaped our cultural and literary past and present. Reading includes selections from ancient Greece, Imperial Rome, and medieval and renaissance Europe. PREREQ: ENGL 102.

- Then Return to My Academic Requirements


**Course Detail**

✓ ENGL 257 has been added to your Planner.

[Return to My Academic Requirements](#) ←

ENGL 257 - Western World Literature


## Run My AAR

5. The Status of the class you added to your planner will display as planned with the blue star  icon.

▼ **Area I core course in literature**  
**Not Satisfied:** Area I core course in literature

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The following courses may be used to satisfy this requirement:

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ENGL #00XFC1	transfer				
ENGL 216	<a href="#">Cultural Exchange in Trans Lit</a>	3.00	fall, spring, or both		
ENGL 257	<a href="#">Western World Literature</a>	3.00	fall only		
ENGL 258	<a href="#">Western World Literature</a>	3.00	spring only		
ENGL 267	<a href="#">Survey of British Lit to 1790</a>	3.00	fall only		
ENGL 268	<a href="#">Surv British Lit: 1790 to Pres</a>	3.00	spring only		
ENGL 277	<a href="#">Surv Amer Lit: Beq to Civil War</a>	3.00	fall, spring, or both		
ENGL 278	<a href="#">Surv Amer Lit: Cvl War to Pres</a>	3.00	fall, spring, or both		

View All First 1-8 of 8 Last

6. To add a class to your Shopping Cart from your AAR select the class.

▼ **ENGL 102 or ENGL 112 English/Honors Composition**  
**Not Satisfied:** ENGL 102 or ENGL 112 English/Honors Composition

- Courses: 1 required, 0 taken, 1 needed


The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
ENGL 102	<a href="#">English Composition</a>	3.00	fall, spring, summer		
ENGL 112	<a href="#">Honors Composition</a>	3.00	fall, spring, summer		

View All First 1-2 of 2 Last

7. Click on View Class Sections.

Course Detail

Career	Undergraduate		<a href="#">view class sections</a>
Units	3.00		<a href="#">add to planner</a>
Grading Basis	REGULAR		
Course Components	Lecture	Required	


8. Update the term the click Show Sections.

Course Schedule

Terms Offered [Spring 2010](#) [show sections](#)

# Run My AAR

9. Select an open class.

Section	Session	Status				
<a href="#">002-LEC (10363)</a>	1		<a href="#">select</a>			
Days	Start	End	Room	Instructor	Dates	
MoWeFr	7:40AM	8:30AM	TBA	Daniel Rutledge	01/19/2010 - 05/07/2010	

10. Click Next.

Search Plan Enroll My Academics


### My Academic Requirements

#### Add to Shopping Cart - Enrollment Preferences

Spring 2010 | Undergraduate | Boise State University

#### ENGL 102 - College Writing & Research

##### Class Preferences

ENGL 102-002    Lecture     Open    Permission Nbr

Grading

Session Regular Academic Session    Units 3.00

Career Undergraduate

##### Enrollment Information

- Instructor Consent Required to enroll in this class
- Prerequisite: Any one of the following: (1) Grade of C- or above in ENGL 101 (2) ACT score of 25-30; (3) SAT score of 570-690; (4) COMPASS exam score of 95-99


Adding this class may increase the fees you owe.

Section	Component	Days & Times	Room	Instructor	Start/End Date
002	Lecture	MoWeFr 7:40AM - 8:30AM	TBA	Daniel Rutledge	01/19/2010 - 05/07/2010

##### NOTES

**Class Notes**    NOTE: Computer Assisted Section; no experience required  
NOTE: Cross-Cultural composition.  
DESCRIPTION: This section is designed to allow students from different cultural and linguistic backgrounds, from both the U.S. and abroad, to interact with each other and to examine their own and each other's cultures. A balance of native and non-native English speakers will be maintained. To register, you must go to the Writing Program Office, LA 256, for a permission number.

11. Confirm and finish enrolling.

 ENGL 102 has been added to your Shopping Cart.  
To enroll in classes from your Spring 2010 Shopping Cart, [click here](#).



# Run My AAR

1. Classes added to your planner are unassigned until you move them to a term. Select the class you would like to move, indicate a term and click the move button.

The screenshot shows the 'My Planner' interface. At the top, there are tabs for 'Search', 'Plan', 'Enroll', and 'My Academics'. Below these are links for 'my planner', 'shopping cart', and 'course history'. A green message box states: 'BUSSTAT 207 has been moved to Unassigned.' Below this is a table titled 'Unassigned Courses' with columns: Select, Course, Description, Prereq, Units, Typically Offered, and Delete. The table contains two rows: BUSSTAT 207 (Statistical Tech Dec Making I) and BUSSTAT 208 (Stat Tech Dec Making II). A dropdown menu is open, showing terms: Fall 2008, Fall 2009, Spring 2009, and Summer 2009. A 'move' button is visible next to the dropdown.

Select	Course	Description	Prereq	Units	Typically Offered	Delete
<input checked="" type="checkbox"/>	BUSSTAT 207	<a href="#">Statistical Tech Dec Making I</a>	yes	3.00		
<input type="checkbox"/>	BUSSTAT 208	<a href="#">Stat Tech Dec Making II</a>	yes	3.00		

The screenshot shows the 'My Planner' interface after moving BUSSTAT 207 to Spring 2009. A green message box states: 'BUSSTAT 207 has been moved to Spring 2009.' Below this is a table titled 'Spring 2009' with columns: Select, Course, Description, Prereq, Units, Typically Offered, and Delete. The table contains one row: BUSSTAT 207 (Statistical Tech Dec Making I). Below this is a table titled 'Fall 2009' with columns: Select, Course, Description, Prereq, Units, Typically Offered, and Delete. The table contains one row: BUSSTAT 208 (Stat Tech Dec Making II). A 'move' button is visible next to the dropdown for the Fall 2009 table.

Select	Course	Description	Prereq	Units	Typically Offered	Delete
<input type="checkbox"/>	BUSSTAT 207	<a href="#">Statistical Tech Dec Making I</a>	yes	3.00		

Select	Course	Description	Prereq	Units	Typically Offered	Delete
<input type="checkbox"/>	BUSSTAT 208	<a href="#">Stat Tech Dec Making II</a>	yes	3.00		