

# View My Advisees

View Advisee Information displays all of your assigned advisees. You can see your advisees' Student Center information including; Holds, To Do List, privacy requests, demographic data, class schedule, weekly schedule, degree progress report, transcripts, and grades.

1. To view your advisees', sign into your Faculty Center and select the View My Advisees link.

The screenshot shows the Faculty Center interface for Buster Bronco. At the top, there are navigation tabs: 'faculty center', 'class search', 'browse catalog', and 'blackboard'. Below these is the 'Faculty Center' header. A list of links is displayed: 'View My Advisees' (highlighted with a blue arrow), 'View Personal Data Summary', 'View My Class Permission Nbrs', and 'Assign a Grading Proxy'. Below the links, it shows 'Fall 2008 | Boise State University' with a 'change term' button. There are radio buttons for 'Show All Classes' (selected) and 'Show Enrolled Classes Only'. Below this are icons for 'Class Roster' and 'Grade Roster'. The main content area is titled 'My Teaching Schedule > Fall 2008 > Boise State University' and contains a table of classes.

Class	Class Title	Enrolled	Days & Times	Room	Class Dates
GENBUS 202-002 (72568)	The Legal Environ of Business (Lecture)	100	MoWe 2:40PM - 3:55PM	Business Bldg Rm 101	Aug 25, 2008- Dec 12, 2008
GENBUS 202-003 (72216)	The Legal Environ of Business (Lecture)	100	Tu 6:00PM - 9:00PM	Business Bldg Rm 101	Aug 25, 2008- Dec 12, 2008
GENBUS 441-002 (70573)	Business, Govt, & Society (Lecture)	40	Mo 6:00PM - 9:00PM	Business Bldg Rm 102A	Aug 25, 2008- Dec 12, 2008
MBA 536-001 (72087)	Global Econ & Bus Analysis (Lecture)	30	Sa 8:00AM - 4:00PM	Business Bldg Rm 102A	Sep 6, 2008- Sep 6, 2008
			Sa 8:00AM - 4:00PM	Business Bldg Rm 102A	Sep 20, 2008- Sep 20, 2008
			Sa 8:00AM - 4:00PM	Business Bldg Rm 102A	Oct 4, 2008- Oct 4, 2008
			Sa 8:00AM - 4:00PM	Business Bldg Rm 102A	Oct 18, 2008- Oct 18, 2008

2. All of your Advisees will list on the Advisee Roster. You can send an email to a specific advisee by checking the notify box and clicking on Notify Selected Advisees. You can send an email to all of your advisees by clicking the Notify All Advisees button.

The screenshot shows the Advisee Roster interface for Test Instructor. At the top, there are navigation tabs: 'my advisees' and 'student center'. Below these is the 'View My Advisees' header. A link for 'View FERPA Statement' is visible. The main content area is titled 'Advisee Roster' and contains a table with one student. Below the table are buttons for 'notify selected advisees' and 'notify all advisees'. There is also a green button labeled 'VIEW DATA FOR OTHER STUDENTS'. At the bottom, there are links for 'My Advisees' and 'Student Center'.

Notify	ID	Name	View Student Details
<input type="checkbox"/>	111606642	Buster Bronco	<a href="#">View Student Details</a>

# View My Advisees

- To view detailed information for you advisee click on the View Student Details link. To view information for a student not listed as your advisee click on the View Data For other Students button.

my advisees student center

View My Advisees

Advisee Roster [View FERPA Statement](#)

Notify	ID	Name	View Student Details
<input type="checkbox"/>	111606642	Buster Bronco	<a href="#">View Student Details</a>
<input type="checkbox"/>	112014054	Beatrice Bronco	<a href="#">View Student Details</a>
<input type="checkbox"/>	112055871	Betty Bronco	<a href="#">View Student Details</a>

notify selected advisees notify all advisees

**VIEW DATA FOR OTHER STUDENTS**

My Advisees: [Student Center](#)

Navigates to Student Center for Advisee

- This page is similar to what the student will see in their Student Center. It displays the class schedule, to do items, enrollment dates, and demographic data.

Buster Bronco ID: 111606642

my advisees student center

Buster's Student Center

Academics

Deadlines

other academic...

Class	Schedule
ENGL 101-053 LEC (72120)	TuTh 4:40PM - 5:55PM Education Building, Room 521
ENGL 102-044 LEC (72058)	TuTh 3:15PM - 4:30PM Liberal Arts Bldg Rm 202
MBA 522-001 LEC (72219)	TuTh 5:30PM - 6:45PM Business Bldg Rm 222

weekly schedule ▶

Personal Information

Demographic Data

Contact Information

Mailing Address  
123 University Drive  
Boise, ID 83725

Curr Res Phone  
208/555-5555

BroncoMail E-Mail  
BeatriceBronco@u.boisestate.edu

Holds  
No Holds.

To Do List  
No To Do's.

Enrollment Dates

Enrollment Appointment  
You may begin enrolling for the Spring 2009 Regular Academic Session on September 1, 2008. [details ▶](#)

Advisor  
Program Advisor  
Meredith Taylor  
208/734-0898 [details ▶](#)

Admissions  
Admission Application Status Intent to Enroll New Student Orientation

# View My Advisees

5. You can also view other academic information such as Degree Progress, Transcripts, Grades, etc., by selecting the other academic drop down.

Buster Bronco ID: 111606642

my advisees student center

Buster's Student Center

Academics

Deadlines

other academic...  
Degree Progress Report  
Grades  
Transcript: View Unofficial  
Transfer Credit: Report  
other academic...

This Week's Schedule	
Class	Schedule
ENGL 101-053 LEC (72120)	TuTh 4:40PM - 5:55PM Education Building, Room 521
ENGL 102-044 LEC (72058)	TuTh 3:15PM - 4:30PM Liberal Arts Bldg Rm. 202
MBA 522-001 LEC (72219)	TuTh 5:30PM - 6:45PM Business Bldg Rm 222

weekly schedule ▶

Personal Information

Demographic Data

Contact Information

Mailing Address  
123 University Drive  
Boise, ID 83725

Curr Res Phone  
208/555-5555

BroncoMail E-Mail  
BestriceBronco@u.boisestate.edu

Admissions

Admission Application Status Intent to Enroll New Student Orientation

My Advisees Student Center

Return to Search Notify

Holds  
No Holds.

To Do List  
No To Do's.

Enrollment Dates

Enrollment Appointment  
You may begin enrolling for the Spring 2009 Regular Academic Session on September 1, 2008.  
details ▶

Advisor

Program Advisor  
Meredith Taylor  
208/734-0898  
details ▶